



Lewisville Christian School
Est. 1970

Auction Donation Form

DONOR INFORMATION

Company Name: _____

Contact Name: _____

Email Address: _____

Address: _____

City: _____ State: _____ Zip: _____

Website: _____

Phone: _____

DONATION DETAILS

Donation Type: _____ Item _____ Gift Certificate _____ Other

Donation: _____

Donation Description: _____

Donation Retail Value (to be listed on IRS receipt): _____

Restrictions, Expiration Date or Instructions (if applicable): _____

Donation Pickup Instruction: _____

Office Use Only

Received By
Date Received
Donor #
Item #
Section
Category
IRS Value
Retail Value

Instructions

- Please complete all sections of the form. This will allow us to properly value and promote your item and business during our event, as well as to ensure you receive your IRS Tax Donation Receipt.
- Please email, mail, fax or deliver your donation form to the address below.
- LCS information, auction details, IRS documentation, W9 and more are available on our website.
- Lewisville Christian School is a IRS registered 501(c)3 non-profit group. Tax ID: 75-1325649
- Please do not hesitate to call or email us with any questions or feedback.

We are truly grateful and so thankful for our support!